



DRAFT AGENDA

**The Chappaqua Library
Board of Trustees Regular Meeting
Monday May 13, 2024, 7pm
Chappaqua Library Theater**

Hybrid format: In-person and by videoconference

The CCSD community are encouraged to attend either in person or by video conference. The Board Packet is posted on the Library website (<https://www.chappaqualibrary.org/index.php/board-of-trustees>) prior to the meeting. Meeting minutes and a videorecording, where applicable, will follow on the website at prescribed timing.

Presiding Officer: Pam Moskowitz, President

Expected Attendees:

Library Board of Trustees	Library Staff	Invited Guests
In Person:	In Person:	In Person:
Pam Moskowitz, President	Jennifer Daddio, Library Director	
Brian Cook, Vice President	Amy Kaprelian, Staff Assistant	
George Benack, Finance Officer	Presenting:	
John Harrison, Member-at-Large		
Videoconference (due to extraordinary circumstance):		Videoconference:
Absent (due to extraordinary circumstance): Jennifer Fahey		

- I. CALL PUBLIC MEETING TO ORDER**
 - A. Emergency Exits
- II. ROLL CALL AND INTRODUCTIONS**
 - A. Quorum achieved?
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF THE ORDER OF THE AGENDA**
- V. PUBLIC COMMENTS**

We welcome public comments, but in respect for each others' time, we ask that you limit your comments to three minutes in length. Board members may be contacted via email:

chaboard@chappaqualibrary.org. After the public comment period has been completed, Board members may have a discussion among themselves regarding comments presented.

VI. BOARD ADMINISTRATION

A. Acceptance of the Minutes of the April 15, 2024 Regular Meeting

MOTION: I move that the Board approve the **Minutes of the April 15, 2024 Regular Meeting** as drafted.

Motion by: G. Benack

Second by:

Discussion:

In favor:

Against:

Abstained:

VIII. FINANCE

A. Treasurer’s Report – prepared by NawrockiSmith, Darin Iacobelli, Treasurer and presented by George Benack, Finance Officer.

MOTION: I move that the Board approve the March **Treasurer’s Report** prepared by NawrockiSmith including the bills as presented.

Motion by: G. Benack

Second by:

Discussion:

In favor:

Against:

Abstained:

IX. FRIENDS OF THE CHAPPAQUA LIBRARY REPORT

X. PRESIDENT’S REPORT

XI. LIBRARY DIRECTOR AND DEPARTMENT HEAD REPORTS

XII. COMMITTEE REPORTS

A. Standing Committees:

i. **Finance Committee** – George Benack, Chair

ii. **Building and Grounds Committee** – P. Moskowitz

iii. **Personnel Committee** – J. Harrison, Chair

MOTION: I move that the Board approve the salary of Amy Kaprelian, Staff Assistant to be adjusted from **&65,005** annually to **&65,000** to align with Civil Service requirements.

Motion by: J. Harrison

Second by:

Discussion:

In favor:

Against:

Abstained:

iv. Policy / Bylaws Committee – J. Harrison, Chair

B. Ad-hoc Committees:

i. Communications Committee – B. Cook

XIV. NEXT STEPS / RESPONSIBILITIES

XV. NEXT MEETINGS:

XVI. ADJOURNMENT

MOTION: It is moved that the Board: adjourn the public meeting at ____pm.

Motion by:

Second by:

In favor:

Against:

Abstained:

Board Packet:

- *Minutes of the prior meetings*
- *Treasurer's Report*
- *Department Head Reports*
- *All Proposed Motions*
- *Proposed New or Updated Policies (any updates to include a redline to the current version)*
- *Any draft RFPs*
- *Any RFP responses*
- *Any new or updated contracts*
- *Any one-off bills exceeding the prior Library Director's authority or received following his 9/27/2023 termination*

The Chappaqua Library Board of Trustees

195 South Greeley Avenue

Chappaqua, NY 10514

Website: <https://www.chappaqualibrary.org/index.php>

Email: chaboard@wlsmail.org

Theater doors close at 7:00pm.

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING.

Chappaqua Central School District Public Library

Monthly Treasurer's Report

March 2024

Prepared by:

Nawrocki Smith LLP

Certified Public Accountants & Business Consultants





Treasurer's Report for March 2024
Meeting Date: May 13, 2024

We have prepared the March 2024 Treasurer's Report based upon the Library recording of information into the Libraries QuickBooks accounting program. We bring your attention to the following:

Year to Date Budget to Actual operating activity, March 2024:

- Revenue Collected – 100.00% of School District Tax Levy planned revenue has been collected and approximately \$38,189 in excess planned revenue collected from other sources.
- Expenses – 71.90% of total annual budgeted expense have been recorded to date.

Balance Sheet summary as of March 31, 2024.

- Total Assets: \$2,682,125
- See Page 4 for Assets, Liabilities and Fund Balance summary

We have include in the report below the checks prepared by the Library on April 1st through April 30th. We have not examined the supporting documentation.

We have prepared the bank reconciliations for the Library's related bank statements for March 2024. NS created three new bank accounts in QuickBooks to record the balances held in ICS cash sweep. The bank accounts for all funds have been reconciled to the Library's books. There are 17 checks that are over 6 months outstanding totaling \$15,532. The Library should contact the vendors and reissue payment if needed. The Library paid the Town of New Castle for the 2023 tax year in April 2023. The taxes for 2024 are due and are being paid in May. We did not perform the monthly testing in March due to change in management.

Sincerely,
Nawrocki Smith LLP
Treasurer

Chappaqua Central School District Public Library
Treasurer's Report Summary
March 2024

Fund Revenues: Fiscal Year to Date

Code	Description	Adopted Budget	Modified Budget	YTD Actual	\$ Over/(Under)	% of Budget
.4010	School District Tax Levy	\$ 3,544,337.00	\$ 3,544,337.00	\$ 3,544,337.00	\$ -	100.00%
.4030	Donations	\$ 250.00	\$ 250.00	\$ 1,200.00		
.4110	Fines	\$ 12,000.00	\$ 12,000.00	\$ 11,223.65	\$ (776.35)	93.53%
.4120	Gallery Commissions	\$ 1,000.00	\$ 1,000.00	\$ -	\$ (1,000.00)	0.00%
.4130	Lost & Paid	\$ 3,500.00	\$ 3,500.00	\$ -	\$ (3,500.00)	0.00%
.4020	Local Library Aid + Misc.	\$ 4,000.00	\$ 4,000.00	\$ -	\$ (4,000.00)	0.00%
.4310	Investment Income	\$ 8,000.00	\$ 8,000.00	\$ 82,481.99	\$ 74,481.99	1031.02%
.9910	Friends Reimbursement	\$ -	\$ -	\$ 8,110.42	\$ 8,110.42	100.00%
	Fund Balance/Reserves	\$ 101,251.00	\$ 101,251.00			
	Various Other Income	\$ -	\$ -	\$ 38,189.36	\$ 38,189.36	100.00%
	Total Revenues	\$ 3,674,338.00	\$ 3,674,338.00	\$ 3,685,542.42	\$ 11,204.42	100.30%

Fund Expenditures: Fiscal Year to Date

Code	Description	Adopted Budget	Modified Budget	YTD Actual	\$ Over/(Under)	% of Budget
.6000	Salaries & Wages	\$ 1,895,452.00	\$ 1,895,452.00	\$ 1,233,982.56	\$ (661,469.44)	65.10%
Benefits						
.6150	Disability Insurance	\$ 984.00	\$ 984.00	\$ 750.53	\$ (233.47)	76.27%
.6120	Health Insurance	\$ 539,041.00	\$ 539,041.00	\$ 336,658.48	\$ (202,382.52)	62.46%
.6130	Medicare Reimbursement	\$ 55,134.00	\$ 55,134.00	\$ 26,292.60	\$ (28,841.40)	47.69%
.6160	NY METRO	\$ 1,500.00	\$ 1,500.00	\$ -	\$ (1,500.00)	0.00%
.6170	NYS Retirement	\$ 248,064.00	\$ 248,064.00	\$ 171,802.13	\$ (76,261.87)	69.26%
.6110	Social Security/FICA	\$ 126,747.00	\$ 126,747.00	\$ 86,420.91	\$ (40,326.09)	68.18%
.6140	Workers Compensation	\$ 15,000.00	\$ 15,000.00	\$ 2,402.00	\$ (12,598.00)	16.01%
Library Materials						
				\$ -		
.7100	Books	\$ 78,500.00	\$ 78,500.00	\$ 37,597.83	\$ (40,902.17)	47.90%
.7250	Electronic Materials	\$ 70,000.00	\$ 70,000.00	\$ 42,686.55	\$ (27,313.45)	60.98%
.7310	Periodicals 2)	\$ 13,710.00	\$ 13,710.00	\$ 14,277.04	\$ 567.04	104.14%
.7400	Recordings	\$ 21,713.00	\$ 21,713.00	\$ 11,313.77	\$ (10,399.23)	52.11%
Operating Expenses						
				\$ -		
.8010	Building Maint. & Repair 4)	\$ 49,300.00	\$ 49,300.00	\$ 162,718.79	\$ 113,418.79	330.06%
.8020	Building Service Contracts 3)	\$ 84,180.00	\$ 84,180.00	\$ 162,628.87	\$ 78,448.87	193.19%
.8070	Custodial Supplies	\$ 9,000.00	\$ 9,000.00	\$ 6,735.24	\$ (2,264.76)	74.84%
.9450	Director's Contingency	\$ 500.00	\$ 500.00	\$ -	\$ (500.00)	0.00%
.8040	Electricity	\$ 62,000.00	\$ 62,000.00	\$ 45,515.13	\$ (16,484.87)	73.41%
.9320	Equipment Maintenance	\$ 15,000.00	\$ 15,000.00	\$ 5,170.52	\$ (9,829.48)	34.47%
.8050	Fuel	\$ 22,300.00	\$ 22,300.00	\$ -	\$ (22,300.00)	0.00%
.9310	Insurance 1)	\$ 29,000.00	\$ 29,000.00	\$ 24,275.48	\$ (4,724.52)	83.71%
.9110	IT & Support 7)	\$ 105,793.00	\$ 105,793.00	\$ 95,981.63	\$ (9,811.37)	90.73%
.9490	Misellaneous Expense 6)			\$ 17,924.77		
.9410	Office & Library Supplies	\$ 19,500.00	\$ 19,500.00	\$ 12,540.37	\$ (6,959.63)	64.31%
.9420	Postage	\$ 7,430.00	\$ 7,430.00	\$ 2,260.17	\$ (5,169.83)	30.42%
.9430	Printing	\$ 10,850.00	\$ 10,850.00	\$ 4,536.50	\$ (6,313.50)	41.81%
.9210	Professional Fees	\$ 144,946.00	\$ 144,946.00	\$ 106,672.62	\$ (38,273.38)	73.59%
.9600	Programs	\$ 24,500.00	\$ 24,500.00	\$ 9,044.56	\$ (15,455.44)	36.92%
.8060	Sewer Taxes	\$ 7,000.00	\$ 7,000.00	\$ -	\$ (7,000.00)	0.00%
.9445	Staff & Board Development	\$ 8,750.00	\$ 8,750.00	\$ 605.44	\$ (8,144.56)	6.92%
.9330	Telephone & Internet 5)	\$ 6,144.00	\$ 6,144.00	\$ 9,821.52	\$ 3,677.52	159.86%
.9440	Travel	\$ 500.00	\$ 500.00	\$ -	\$ (500.00)	0.00%
.8080	Water	\$ 1,800.00	\$ 1,800.00	\$ 1,313.98	\$ (486.02)	73.00%
.9850	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	100.00%
.9810	Friends Reimbursement	\$ -	\$ -	\$ 10,017.89	\$ 10,017.89	100.00%
	Total Expenditures	\$ 3,674,338.00	\$ 3,674,338.00	\$ 2,641,947.88	\$ (1,032,390.12)	71.90%

Fund Net Income: Fiscal Year to Date

\$ 1,043,594.54

Budget Codes NS Recommends Monitoring

- 2) Periodicals (.7310)
- 3) Building Service Contracts (.8020)
- 4) Building Maint. & Repair (.8010)
- 5) Telephone & Internet (.9330)

Budget to Actual Notes:

9 Months = 75.00% of the year

- 1) **Insurance (.9310)** - Yearly bill paid but need to reclassify Workers Comp. portion
- 2) **Periodicals (.7310)** - \$3,016 was paid to The New York Times in March for digital sub.
- 3) **Building Service Contracts (.8020)**-NS recommends reviewing invoices in the expense
- 4) **Building Maint. & Repair (.8010)**- \$126K was paid to DNR Laboratories for renovation
- 5) **Telephone (.9330)**- Some databases are expensed under this code
- 6) **Miscellaneous Expense (.9490)**-Amazon bills are being recorded to miscellaneous.
- 7) **IT & Support (.9110)** - \$48,913 was paid to Westchester Library System in January

The bill was paid for IT services for the time period of January through June

NS recommends a budget transfer for expense codes over 100% spent

Fund Balance Sheet

Balance Sheet Summary	31-Mar-23	31-Mar-24
Valley - Checking	\$ 1,455,592.03	\$ (60,739.05)
Valley - Money Market	\$ 1,008,005.36	\$ -
Valley - MMA Capital	\$ 303,652.69	\$ 408.67
ICS - Checking	\$ -	\$ 1,306,430.00
ICS - Money Market	\$ -	\$ 1,058,840.75
ICS - MMA Capital	\$ -	\$ 315,623.19
Other Current	\$ 61,259.43	\$ 61,561.41
Total Assets	\$ 2,828,509.51	\$ 2,682,124.97
Accounts Payable	\$ 27,662.83	\$ 8,617.08
Other Current	\$ 343,032.65	\$ 362,433.92
Total Liabilities	\$ 370,695.48	\$ 371,051.00
Fund Balance		
Unrestricted Net Assets	\$ 168,052.65	\$ 168,052.65
Board Designated Net Assets	\$ 20,576.80	\$ 20,576.80
Temporarily Rest. Net Assets	\$ 3,012.06	\$ 3,012.06
Retained Earnings	\$ 257,787.13	\$ 300,010.71
Capital Fund Net Assets	\$ 735,783.21	\$ 735,783.21
Permanently Rest. Net Assets	\$ 40,044.00	\$ 40,044.00
Net Income	\$ 1,232,558.18	\$ 1,043,594.54
Total Equity	\$ 2,457,814.03	\$ 2,311,073.97
Total Liabilities & Equity	\$ 2,828,509.51	\$ 2,682,124.97

Chappaqua Central School District Public Library (new)
Check Detail
 April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10705	04/08/2024	ARCO Cleaning	1001 · Valley- Checking_6387		-2,300.00
Bill	69637	04/04/2024		8020 · Building Service Contracts	-2,300.00	2,300.00
TOTAL					-2,300.00	2,300.00
Bill Pmt -Check	10706	04/08/2024	Baker & Taylor	1001 · Valley- Checking_6387		-1,673.54
Bill	50188...	04/08/2024		7150 · Books - Juvenile	-32.53	32.53
Bill	50188...	04/08/2024		7150 · Books - Juvenile	-12.76	12.76
Bill	50188...	04/08/2024		7150 · Books - Juvenile	-5.71	5.71
Bill	50188...	04/08/2024		7150 · Books - Juvenile	-156.54	156.54
Bill	50188...	04/08/2024		7150 · Books - Juvenile	-13.77	13.77
Bill	50187...	04/08/2024		7150 · Books - Juvenile	-20.81	20.81
Bill	50187...	04/08/2024		7150 · Books - Juvenile	-81.61	81.61
Bill	50187...	04/08/2024		7150 · Books - Juvenile	-256.64	256.64
Bill	50187...	04/08/2024		7150 · Books - Juvenile	-610.00	610.00
Bill	50188...	04/08/2024		7150 · Books - Juvenile	-27.12	27.12
Bill	50188...	04/08/2024		7150 · Books - Juvenile	-208.61	208.61
Bill	50188...	04/08/2024		7150 · Books - Juvenile	-11.45	11.45
Bill	50187...	04/08/2024		7140 · Books - Adult Learn	-22.31	22.31
Bill	50187...	04/08/2024		7120 · Books - Adult Non-Fiction	-120.93	120.93
Bill	50187...	04/08/2024		7140 · Books - Adult Learn	-81.96	81.96
Bill	50187...	04/08/2024		7140 · Books - Adult Learn	-10.79	10.79
TOTAL					-1,673.54	1,673.54
Bill Pmt -Check	10707	04/08/2024	Bank of America	1001 · Valley- Checking_6387		-33.87
Bill	040824	04/08/2024		2050 · Bank of America - credit card	-33.87	33.87
TOTAL					-33.87	33.87
Bill Pmt -Check	10708	04/08/2024	Doris B Lowenfels	1001 · Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10709	04/08/2024	Elaine Webber	1001 · Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10

Chappaqua Central School District Public Library (new)
Check Detail
April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10710	04/08/2024	Francis E Martini	1001 · Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10711	04/08/2024	Geraldine Carpino	1001 · Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10712	04/08/2024	Gwen B Guthrie	1001 · Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10713	04/08/2024	Janice A Cleland	1001 · Valley- Checking_6387		-524.10
Bill	2024Q1	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10714	04/08/2024	Joan Skahan	1001 · Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10715	04/08/2024	John Alcott	1001 · Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10716	04/08/2024	Judith Kroehler	1001 · Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10719	04/08/2024	Lois H Siwicki	1001 · Valley- Checking_6387		-524.10

Chappaqua Central School District Public Library (new)
Check Detail
 April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	Q12024	04/02/2024		6130 - Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10720	04/08/2024	Loretta-Jo Lunetta	1001 - Valley- Checking_6387		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	10721	04/08/2024	Marguerite K Gallia...	1001 - Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 - Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10722	04/08/2024	Marie Trzcinski	1001 - Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 - Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10723	04/08/2024	Martha Alcott	1001 - Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 - Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10724	04/08/2024	Mary L Platt	1001 - Valley- Checking_6387		-524.10
Bill	Q12024	04/02/2024		6130 - Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10725	04/08/2024	Pamela Thornton	1001 - Valley- Checking_6387		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	10726	04/08/2024	Robbin Friedman	1001 - Valley- Checking_6387		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	10727	04/08/2024	Robert Kroehler	1001 - Valley- Checking_6387		-524.10

Chappaqua Central School District Public Library (new)
Check Detail
 April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10728	04/08/2024	Robert Platt	1001 · Valley- Checking_ 6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10729	04/08/2024	Roger Pollak	1001 · Valley- Checking_ 6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10730	04/08/2024	Terry L Martini	1001 · Valley- Checking_ 6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10731	04/08/2024	Thomas J Fisher	1001 · Valley- Checking_ 6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10732	04/08/2024	William V Guthrie	1001 · Valley- Checking_ 6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10733	04/22/2024	Baker & Taylor	1001 · Valley- Checking_ 6387		-6,122.32
Bill	50187...	03/11/2024		7110 · Books - Adult Fiction	-43.06	43.06
Bill	50187...	03/11/2024		7110 · Books - Adult Fiction	-28.97	28.97
Bill	50187...	03/12/2024		7110 · Books - Adult Fiction	-17.45	17.45
Bill	50188...	03/12/2024		7110 · Books - Adult Fiction	-527.59	527.59
Bill	50188...	03/14/2024		7110 · Books - Adult Fiction	-136.14	136.14
Bill	50188...	03/18/2024		7110 · Books - Adult Fiction	-264.03	264.03
Bill	50188...	03/25/2024		7110 · Books - Adult Fiction	-6.01	6.01

Chappaqua Central School District Public Library (new)
Check Detail
April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	50188...	03/26/2024		7150 - Books - Juvenile	-10.03	10.03
Bill	50188...	03/26/2024		7150 - Books - Juvenile	-6.32	6.32
Bill	50188...	03/26/2024		7150 - Books - Juvenile	-24.41	24.41
Bill	50188...	03/26/2024		7150 - Books - Juvenile	-212.44	212.44
Bill	50188...	03/26/2024		7150 - Books - Juvenile	-121.54	121.54
Bill	50188...	03/27/2024		7150 - Books - Juvenile	-98.76	98.76
Bill	50188...	03/27/2024		7150 - Books - Juvenile	-70.39	70.39
Bill	50188...	03/27/2024		7150 - Books - Juvenile	-337.23	337.23
Bill	50188...	03/27/2024		7150 - Books - Juvenile	-137.41	137.41
Bill	50188...	03/27/2024		7150 - Books - Juvenile	-35.54	35.54
Bill	50188...	03/27/2024		7110 - Books - Adult Fiction	-17.37	17.37
Bill	50188...	03/27/2024		7120 - Books - Adult Non-Fiction	-110.03	110.03
Bill	50188...	03/27/2024		7120 - Books - Adult Non-Fiction	-188.29	188.29
Bill	50188...	03/27/2024		7140 - Books - Adult Learn	-17.10	17.10
Bill	50187...	04/17/2024		7120 - Books - Adult Non-Fiction	-225.41	225.41
Bill	50187...	04/17/2024		7140 - Books - Adult Learn	-17.10	17.10
Bill	50187...	04/17/2024		7120 - Books - Adult Non-Fiction	-153.91	153.91
Bill	50187...	04/17/2024		7110 - Books - Adult Fiction	-37.67	37.67
Bill	50187...	04/17/2024		7110 - Books - Adult Fiction	-17.36	17.36
Bill	50187...	04/17/2024		7110 - Books - Adult Fiction	-237.97	237.97
Bill	50187...	04/17/2024		7110 - Books - Adult Fiction	-76.48	76.48
Bill	50187...	04/18/2024		7110 - Books - Adult Fiction	-33.06	33.06
Bill	50187...	04/18/2024		7110 - Books - Adult Fiction	-408.82	408.82
Bill	50187...	04/18/2024		7110 - Books - Adult Fiction	-55.67	55.67
Bill	50187...	04/18/2024		7110 - Books - Adult Fiction	-168.17	168.17
Bill	50187...	04/18/2024		7110 - Books - Adult Fiction	-251.62	251.62
Bill	50187...	04/18/2024		7110 - Books - Adult Fiction	-13.24	13.24
Bill	50187...	04/18/2024		7110 - Books - Adult Fiction	-128.40	128.40
Bill	50187...	04/18/2024		7110 - Books - Adult Fiction	-128.12	128.12
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-494.79	494.79
Bill	50187...	04/21/2024		7150 - Books - Juvenile	-30.06	30.06
Bill	50187...	04/21/2024		7150 - Books - Juvenile	-8.77	8.77
Bill	50187...	04/21/2024		7150 - Books - Juvenile	-13.06	13.06
Bill	50187...	04/21/2024		7150 - Books - Juvenile	-5.71	5.71
Bill	50187...	04/21/2024		7150 - Books - Juvenile	-131.07	131.07
Bill	50187...	04/21/2024		7120 - Books - Adult Non-Fiction	-139.09	139.09
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-22.05	22.05
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-197.12	197.12
Bill	50187...	04/21/2024		7120 - Books - Adult Non-Fiction	-37.96	37.96
Bill	50187...	04/21/2024		7120 - Books - Adult Non-Fiction	-54.48	54.48
Bill	50187...	04/21/2024		7120 - Books - Adult Non-Fiction	-32.06	32.06
Bill	50187...	04/21/2024		7140 - Books - Adult Learn	-22.31	22.31
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-18.07	18.07
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-49.53	49.53
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-159.16	159.16
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-210.13	210.13
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-16.24	16.24
Bill	50187...	04/21/2024		7110 - Books - Adult Fiction	-117.55	117.55

Chappaqua Central School District Public Library (new)
Check Detail
 April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-6,122.32	6,122.32
Bill Pmt -Check	10734	04/22/2024	Ben Goldfarb	1001 · Valley- Checking_6387		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	10735	04/22/2024	Blackstone Publish...	1001 · Valley- Checking_6387		-564.59
Bill	2128928	11/20/2023		7420 · Recordings - Adult Audiobooks	-78.50	78.50
Bill	2142108	02/20/2024		7420 · Recordings - Adult Audiobooks	-207.71	207.71
Bill	2144276	03/07/2024		7420 · Recordings - Adult Audiobooks	-78.50	78.50
Bill	2144592	03/11/2024		7420 · Recordings - Adult Audiobooks	-199.88	199.88
TOTAL					-564.59	564.59
Bill Pmt -Check	10736	04/22/2024	Bond Schoeneck &...	1001 · Valley- Checking_6387		-457.50
Bill	20012...	03/25/2024		9210 · Professional Fees	-457.50	457.50
TOTAL					-457.50	457.50
Bill Pmt -Check	10737	04/22/2024	Brodart Co.	1001 · Valley- Checking_6387		-224.69
Bill	3340885	03/15/2024		9411 · Library Supplies	-224.69	224.69
TOTAL					-224.69	224.69
Bill Pmt -Check	10738	04/22/2024	Demco	1001 · Valley- Checking_6387		-116.52
Bill	7454672	03/15/2024		9411 · Library Supplies	-116.52	116.52
TOTAL					-116.52	116.52
Bill Pmt -Check	10739	04/22/2024	Denise Mincin	1001 · Valley- Checking_6387		-410.00
Bill	04172...	04/17/2024		9445 · Professional Development	-410.00	410.00
TOTAL					-410.00	410.00
Bill Pmt -Check	10740	04/22/2024	Fiddleheads Cooki...	1001 · Valley- Checking_6387		-300.00
Bill	224	03/25/2024		9630 · Childrens Programming	-300.00	300.00

Chappaqua Central School District Public Library (new)
Check Detail
 April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-300.00	300.00
Bill Pmt -Check	10741	04/22/2024	Guardian	1001 · Valley- Checking_6387		-1,816.81
Bill	04012...	04/16/2024		6120 · Health Insurance	-1,816.81	1,816.81
TOTAL					-1,816.81	1,816.81
Bill Pmt -Check	10742	04/22/2024	Joan Kuhn	1001 · Valley- Checking_6387		-42.63
Bill	03212...	03/21/2024		9610 · Adult Programming	-42.63	42.63
TOTAL					-42.63	42.63
Bill Pmt -Check	10743	04/22/2024	Midwest Tape	1001 · Valley- Checking_6387		-127.90
Bill	50508...	02/20/2024		7430 · Recordings - Adult DVD	-61.21	61.21
Bill	50518...	02/20/2024		7430 · Recordings - Adult DVD	-66.69	66.69
TOTAL					-127.90	127.90
Bill Pmt -Check	10744	04/22/2024	NawrockiSmith	1001 · Valley- Checking_6387		-1,800.00
Bill	63034	03/31/2024		8020 · Building Service Contracts	-1,800.00	1,800.00
TOTAL					-1,800.00	1,800.00
Bill Pmt -Check	10745	04/22/2024	NYS Deferred Com...	1001 · Valley- Checking_6387		-9,376.43
Bill	04022...	03/31/2024		2250 · 457(b) Withholding	-4,672.41	4,672.41
Bill	04162...	04/16/2024		6170 · Retirement Expense	-4,704.02	4,704.02
TOTAL					-9,376.43	9,376.43
Bill Pmt -Check	10746	04/22/2024	OverDrive	1001 · Valley- Checking_6387		-2,352.98
Bill	01322...	03/04/2024		7250 · Electronic Materials	-1,675.98	1,675.98
Bill	01322...	03/04/2024		7250 · Electronic Materials	-51.25	51.25
Bill	01322...	03/19/2024		7250 · Electronic Materials	-509.50	509.50
Bill	01322...	04/21/2024		7250 · Electronic Materials	-51.25	51.25
Bill	01322...	04/21/2024		7250 · Electronic Materials	-65.00	65.00
TOTAL					-2,352.98	2,352.98

Chappaqua Central School District Public Library (new)
Check Detail
 April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10747	04/22/2024	Paylocity	1001 · Valley- Checking_ 6387		-536.32
Bill	11236...	04/16/2024		9210 · Professional Fees	-334.82	334.82
Bill	11234...	04/22/2024		9210 · Professional Fees	-201.50	201.50
TOTAL					-536.32	536.32
Bill Pmt -Check	10748	04/22/2024	Robbin Friedman	1001 · Valley- Checking_ 6387		-1,021.74
Bill	04172...	04/17/2024		9440 · Travel and Miscellaneous	-626.74	626.74
				9445 · Professional Development	-395.00	395.00
TOTAL					-1,021.74	1,021.74
Bill Pmt -Check	10749	04/22/2024	Roger Pollak	1001 · Valley- Checking_ 6387		-4,351.20
Bill	04172...	04/17/2024		6130 · Medicare Reimbursement	-4,351.20	4,351.20
TOTAL					-4,351.20	4,351.20
Bill Pmt -Check	10750	04/22/2024	William C Link	1001 · Valley- Checking_ 6387		-1,800.00
Bill	04102...	04/22/2024		8020 · Building Service Contracts	-1,800.00	1,800.00
TOTAL					-1,800.00	1,800.00
Bill Pmt -Check	10751	04/22/2024	Julie Ann Polasko	1001 · Valley- Checking_ 6387		-55.98
Bill	04022...	04/22/2024		9630 · Childrens Programming	-55.98	55.98
TOTAL					-55.98	55.98
Bill Pmt -Check	10752	04/22/2024	Robbin Friedman	1001 · Valley- Checking_ 6387		-1,111.20
Bill	04042...	04/04/2024		9460 · Development	-740.00	740.00
				9445 · Professional Development	-371.20	371.20
TOTAL					-1,111.20	1,111.20
Bill Pmt -Check	10753	04/22/2024	Ann M Fisher	1001 · Valley- Checking_ 6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10

Chappaqua Central School District Public Library (new)
Check Detail
 April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10754	04/22/2024	Judy Lauder	1001 · Valley- Checking_ 6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10755	04/23/2024	Ben Goldfarb	1001 · Valley- Checking_ 6387		-33.33
Bill	04042...	04/04/2024		9610 · Adult Programming	-33.33	33.33
TOTAL					-33.33	33.33
Bill Pmt -Check	10756	04/23/2024	Verizon 00001	1001 · Valley- Checking_ 6387		-51.81
Bill	99599...	04/23/2024		9330 · Telephone and Internet	-51.81	51.81
TOTAL					-51.81	51.81
Bill Pmt -Check	10757	04/23/2024	Verizon 0001-37	1001 · Valley- Checking_ 6387		-345.12
Bill	04232...	04/23/2024		9330 · Telephone and Internet	-345.12	345.12
TOTAL					-345.12	345.12
Bill Pmt -Check	10758	04/29/2024	Pamela Thornton	1001 · Valley- Checking_ 6387		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	10759	04/25/2024	Denise Mincin	1001 · Valley- Checking_ 6387		-1,740.62
Bill	04252...	04/25/2024		9440 · Travel and Miscellaneous	-1,740.62	1,740.62
TOTAL					-1,740.62	1,740.62
Bill Pmt -Check	10760	04/29/2024	Pamela Thornton	1001 · Valley- Checking_ 6387		-524.10
Bill	Q12024	04/02/2024		6130 · Medicare Reimbursement	-524.10	524.10
TOTAL					-524.10	524.10
Bill Pmt -Check	10761	04/30/2024	Jennifer Daddio	1001 · Valley- Checking_ 6387		-60.00

Chappaqua Central School District Public Library (new)
Check Detail
 April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	04262...	04/26/2024		9110 · Westlynx / Technology	-60.00	60.00
TOTAL					-60.00	60.00
Bill Pmt -Check	10762	04/30/2024	Denise Mincin	1001 · Valley- Checking_6387		-561.20
Bill	04302...	04/30/2024		9440 · Travel and Miscellaneous	-561.20	561.20
TOTAL					-561.20	561.20
Bill Pmt -Check	10763	04/30/2024	ShelterPoint Life	1001 · Valley- Checking_6387		-518.10
Bill	04302...	04/30/2024		6150 · Disability Expense	-518.10	518.10
TOTAL					-518.10	518.10

Chappaqua Central School District Public Library (new)
Balance Sheet Prev Year Comparison
As of March 31, 2024

	Mar 31, 24	Mar 31, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1001 · Valley- Checking_6387	-60,739.05	1,455,592.03	-1,516,331.08	-104.2%
1002 · Valley - M.M - 1594	0.00	1,008,005.36	-1,008,005.36	-100.0%
1003 · Valley - MMA Cap 3018	408.67	303,652.69	-303,244.02	-99.9%
1006 · ICS 1594	1,058,840.75	0.00	1,058,840.75	100.0%
1007 · ICS 3018	315,623.19	0.00	315,623.19	100.0%
1008 · ICS 6387	1,306,430.00	0.00	1,306,430.00	100.0%
Total Checking/Savings	2,620,563.56	2,767,250.08	-146,686.52	-5.3%
Accounts Receivable				
11000 · Accounts Receivable	1,681.47	1,575.75	105.72	6.7%
Total Accounts Receivable	1,681.47	1,575.75	105.72	6.7%
Other Current Assets				
12000 · Undeposited Funds	196.26	0.00	196.26	100.0%
1210 · Exchanges	881.33	881.33	0.00	0.0%
1220 · Receivable	14,903.78	14,903.78	0.00	0.0%
1230 · Prepaid Insurance	22,400.00	22,400.00	0.00	0.0%
1240 · Prepaid Other	21,200.07	21,200.07	0.00	0.0%
1290 · Petty Cash	298.50	298.50	0.00	0.0%
Total Other Current Assets	59,879.94	59,683.68	196.26	0.3%
Total Current Assets	2,682,124.97	2,828,509.51	-146,384.54	-5.2%
TOTAL ASSETS	2,682,124.97	2,828,509.51	-146,384.54	-5.2%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	8,211.08	27,256.83	-19,045.75	-69.9%
Total Accounts Payable	8,211.08	27,256.83	-19,045.75	-69.9%
Credit Cards				
2050 · Bank of America - credit card	406.00	406.00	0.00	0.0%
Total Credit Cards	406.00	406.00	0.00	0.0%
Other Current Liabilities				
2110 · Accrued Expenses	4,688.58	4,688.58	0.00	0.0%
2120 · Accrued Retirement	309,365.00	309,365.00	0.00	0.0%
2130 · Accrued Payroll	27,918.01	27,918.01	0.00	0.0%
2180 · Uncleared Payroll Checks	155.89	155.89	0.00	0.0%
2210 · Federal Withholding Tax	2,007.81	2,007.81	0.00	0.0%

Chappaqua Central School District Public Library (new)
Balance Sheet Prev Year Comparison
As of March 31, 2024

	Mar 31, 24	Mar 31, 23	\$ Change	% Change
2250 · 457(b) Withholding	18,298.63	-1,102.64	19,401.27	1,759.5%
Total Other Current Liabilities	362,433.92	343,032.65	19,401.27	5.7%
Total Current Liabilities	371,051.00	370,695.48	355.52	0.1%
Total Liabilities	371,051.00	370,695.48	355.52	0.1%
Equity				
3000 · Unrestricted Net Assets				
3010 · Unassigned	168,052.65	168,052.65	0.00	0.0%
Total 3000 · Unrestricted Net Assets	168,052.65	168,052.65	0.00	0.0%
3100 · Board Designated Net Assets				
3110 · Carol Burk Bequest	20,576.80	20,576.80	0.00	0.0%
Total 3100 · Board Designated Net Assets	20,576.80	20,576.80	0.00	0.0%
3200 · Temporarily Rest. Net Assets				
3210 · Auerbacher	1,270.06	1,270.06	0.00	0.0%
3220 · Belle Harris	173.00	173.00	0.00	0.0%
3230 · Jean George	1,100.00	1,100.00	0.00	0.0%
3240 · Donald Lunetta	50.00	50.00	0.00	0.0%
3250 · Schlanger Income	50.00	50.00	0.00	0.0%
3270 · Taconic Garden Club	369.00	369.00	0.00	0.0%
Total 3200 · Temporarily Rest. Net Assets	3,012.06	3,012.06	0.00	0.0%
32000 · Retained Earnings				
3300 · Capital Fund Net Assets	300,010.71	257,787.13	42,223.58	16.4%
3310 · Capital Fund - General	735,783.21	735,783.21	0.00	0.0%
Total 3300 · Capital Fund Net Assets	735,783.21	735,783.21	0.00	0.0%
3600 · Permanently Rest. Net Assets				
3610 · Reader's Digest Fund	30,044.00	30,044.00	0.00	0.0%
3620 · Schlanger Fund	10,000.00	10,000.00	0.00	0.0%
Total 3600 · Permanently Rest. Net Assets	40,044.00	40,044.00	0.00	0.0%
Net Income	1,043,594.54	1,232,558.18	-188,963.64	-15.3%
Total Equity	2,311,073.97	2,457,814.03	-146,740.06	-6.0%
TOTAL LIABILITIES & EQUITY	2,682,124.97	2,828,509.51	-146,384.54	-5.2%

Chappaqua Central School District Public Library (new)
Profit & Loss Budget vs. Actual
July 2023 through March 2024

	Jul '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
9311 - Insurance Income	30,075.72	0.00	30,075.72	100.0%
4000 - Support and Revenue	3,544,337.00	3,544,337.00	0.00	100.0%
4010 - School District Tax	0.00	4,000.00	-4,000.00	0.0%
4020 - Local Library Aid	1,200.00	250.00	950.00	480.0%
4030 - Donations	11,223.65	12,000.00	-776.35	93.5%
4110 - Fines	0.00	1,000.00	-1,000.00	0.0%
4120 - Commissions	0.00	3,500.00	-3,500.00	0.0%
4130 - Lost and Paid	465.00	0.00	465.00	100.0%
4140 - Theater Rental	82,481.99	8,000.00	74,481.99	1,031.0%
4310 - Interest Income	7,648.64	101,251.00	-93,602.36	7.6%
4810 - Other Income				
Total 4000 - Support and Revenue	3,647,356.28	3,674,338.00	-26,981.72	99.3%
Total Income	3,677,432.00	3,674,338.00	3,094.00	100.1%
Gross Profit	3,677,432.00	3,674,338.00	3,094.00	100.1%
Expense				
6000 - Personnel Costs				
6010 - Salaries - Librarians	724,680.50	1,079,981.00	-355,300.50	67.1%
6020 - Salaries - Clerks	440,905.18	655,837.00	-214,931.82	67.2%
6030 - Salaries - Custodians	47,573.94	95,609.00	-48,035.06	49.8%
6040 - Salaries - Pages	19,263.00	64,025.00	-44,762.00	30.1%
6110 - FICA / Medicare	86,420.91	126,747.00	-40,326.09	68.2%
6120 - Health Insurance	336,745.53	539,041.00	-202,295.47	62.5%
6130 - Medicare Reimbursement	26,292.60	55,134.00	-28,841.40	47.7%
6140 - Workers Compensation Insurance	2,402.00	15,000.00	-12,598.00	16.0%
6150 - Disability Expense	750.53	984.00	-233.47	76.3%
6160 - NY City Metro	0.00	1,500.00	-1,500.00	0.0%
6170 - Retirement Expense	171,802.13	248,064.00	-76,261.87	69.3%
6190 - Payroll Expenses	1,559.94			
6000 - Personnel Costs - Other	-87.05			
Total 6000 - Personnel Costs	1,858,309.21	2,881,922.00	-1,023,612.79	64.5%
7000 - Materials				
7100 - Books				
7110 - Books - Adult Fiction	12,433.94	0.00	12,433.94	100.0%
7120 - Books - Adult Non-Fiction	10,653.59	0.00	10,653.59	100.0%
7130 - Books - Adult - JIC	392.67	0.00	392.67	100.0%
7140 - Books - Adult Learn	317.09	0.00	317.09	100.0%
7150 - Books - Juvenile	12,658.75	0.00	12,658.75	100.0%
7170 - Books - Standing Order	316.53	0.00	316.53	100.0%
7180 - Books - Young Adult	807.45	0.00	807.45	100.0%
7100 - Books - Other	17.81	78,500.00	-78,482.19	0.0%
Total 7100 - Books	37,597.83	78,500.00	-40,902.17	47.9%
7210 - Databases	2,513.24	0.00	2,513.24	100.0%
7250 - Electronic Materials	40,173.31	70,000.00	-29,826.69	57.4%
7310 - Periodicals	14,277.04	13,710.00	567.04	104.1%
7400 - Recordings				
7410 - Recordings - Adult CD	0.00	0.00	0.00	0.0%
7420 - Recordings - Adult Audiobooks	8,545.96	0.00	8,545.96	100.0%

Chappaqua Central School District Public Library (new)
Profit & Loss Budget vs. Actual
July 2023 through March 2024

	Jul '23 - Mar 24	Budget	\$ Over Budget	% of Budget
7430 · Recordings - Adult DVD	2,621.95	0.00	2,621.95	100.0%
7460 · Recordings - Juvenile DVD	115.63	0.00	115.63	100.0%
7490 · Recordings - YA DVD	30.23	0.00	30.23	100.0%
7400 · Recordings - Other	0.00	21,713.00	-21,713.00	0.0%
Total 7400 · Recordings	11,313.77	21,713.00	-10,399.23	52.1%
Total 7000 · Materials	105,875.19	183,923.00	-78,047.81	57.6%
8000 · Facilities and Occupancy				
8010 · Building Maintenance & Repairs	149,755.79	49,300.00	100,455.79	303.8%
8020 · Building Service Contracts	162,628.87	84,180.00	78,448.87	193.2%
8030 · Grounds Maintenance	12,963.00	0.00	12,963.00	100.0%
8040 · Electricity	45,515.13	62,000.00	-16,484.87	73.4%
8050 · Fuel	0.00	22,300.00	-22,300.00	0.0%
8060 · Sewer Tax	0.00	7,000.00	-7,000.00	0.0%
8070 · Custodial Supplies	6,735.24	9,000.00	-2,264.76	74.8%
8080 · Water	1,313.98	1,800.00	-486.02	73.0%
Total 8000 · Facilities and Occupancy	378,912.01	235,580.00	143,332.01	160.8%
9000 · Administrative Expenses				
9110 · Westlynx / Technology	95,981.63	105,793.00	-9,811.37	90.7%
9210 · Professional Fees	106,672.62	144,946.00	-38,273.38	73.6%
9310 · Insurance	24,275.48	29,000.00	-4,724.52	83.7%
9320 · Equipment Maintenance	5,170.52	15,000.00	-9,829.48	34.5%
9330 · Telephone and Internet	9,821.52	6,144.00	3,677.52	159.9%
9410 · Office Supplies	7,630.70	9,500.00	-1,869.30	80.3%
9411 · Library Supplies	4,909.67	10,000.00	-5,090.33	49.1%
9410 · Office Supplies - Other				
Total 9410 · Office Supplies	12,540.37	19,500.00	-6,959.63	64.3%
9420 · Postage and Shipping	2,260.17	7,430.00	-5,169.83	30.4%
9430 · Printing and Reproduction	4,536.50	10,850.00	-6,313.50	41.8%
9440 · Travel and Miscellaneous				
9445 · Professional Development	272.45	8,750.00	-8,477.55	3.1%
9440 · Travel and Miscellaneous - Other	0.00	500.00	-500.00	0.0%
Total 9440 · Travel and Miscellaneous	272.45	9,250.00	-8,977.55	2.9%
9450 · Director's Contingency	0.00	500.00	-500.00	0.0%
9460 · Development	332.99	0.00	332.99	100.0%
9480 · Suspense	288.01	0.00	288.01	100.0%
9490 · Miscellaneous Expense	17,636.76	0.00	17,636.76	100.0%
9600 · Program Expenses				
9610 · Adult Programming	3,503.98	0.00	3,503.98	100.0%
9620 · Teen Programming	569.16	0.00	569.16	100.0%
9630 · Childrens Programming	3,671.42	0.00	3,671.42	100.0%
9600 · Program Expenses - Other	1,300.00	24,500.00	-23,200.00	5.3%
Total 9600 · Program Expenses	9,044.56	24,500.00	-15,455.44	36.9%
Total 9000 · Administrative Expenses	288,833.58	372,913.00	-84,079.42	77.5%
Total Expense	2,631,929.99	3,674,338.00	-1,042,408.01	71.6%

Chappaqua Central School District Public Library (new)
Profit & Loss Budget vs. Actual
July 2023 through March 2024

	Jul '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Net Ordinary Income	1,045,502.01	0.00	1,045,502.01	100.0%
Other Income/Expense				
Other Income				
9910 · Friends Reimbursement - inc	8,110.42	0.00	8,110.42	100.0%
Total Other Income	8,110.42	0.00	8,110.42	100.0%
Other Expense				
9810 · Friends Reimbursement - exp	10,017.89	0.00	10,017.89	100.0%
9850 · Capital Expenditures	0.00	0.00	0.00	0.0%
9999 · Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	10,017.89	0.00	10,017.89	100.0%
Net Other Income	-1,907.47	0.00	-1,907.47	100.0%
Net Income	1,043,594.54	0.00	1,043,594.54	100.0%

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1001 - Valley- Checking_6387, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,568,312.21
Cleared Transactions						
Checks and Payments - 66 items						
Bill Pmt -Check	07/17/2023	10205	Robbin Friedman	X	-60.77	-60.77
Bill Pmt -Check	01/22/2024	10552	Mount Kisco Public ...	X	-3.99	-64.76
Bill Pmt -Check	02/23/2024	10633	NawrockiSmith	X	-3,150.00	-3,214.76
Bill Pmt -Check	02/23/2024	10626	DNR Laboratories	X	-3,090.00	-6,304.76
Bill Pmt -Check	02/23/2024	10627	Guardian	X	-3,071.84	-9,376.60
Bill Pmt -Check	02/23/2024	10624	ConEdison	X	-2,122.67	-11,499.27
Bill Pmt -Check	02/23/2024	10634	OverDrive	X	-1,998.06	-13,497.33
Bill Pmt -Check	02/23/2024	10640	Randstad	X	-1,693.64	-15,190.97
Bill Pmt -Check	02/23/2024	10618	Baker & Taylor	X	-803.59	-15,994.56
Bill Pmt -Check	02/23/2024	10647	WB Mason	X	-790.69	-16,785.25
Bill Pmt -Check	02/23/2024	10635	Paylocity	X	-780.29	-17,565.54
Bill Pmt -Check	02/23/2024	10643	Sani-Pro Disposal	X	-709.62	-18,275.16
Bill Pmt -Check	02/23/2024	10619	Bank of America	X	-515.39	-18,790.55
Bill Pmt -Check	02/23/2024	10648	Westchester Library ...	X	-412.00	-19,202.55
Bill Pmt -Check	02/23/2024	10644	Steffi Nossen Schoo...	X	-300.00	-19,502.55
Bill Pmt -Check	02/23/2024	10623	Christina Shih	X	-200.00	-19,702.55
Bill Pmt -Check	02/23/2024	10628	James Farley	X	-200.00	-19,902.55
Bill Pmt -Check	02/23/2024	10638	Playaway Products ...	X	-194.97	-20,097.52
Bill Pmt -Check	02/23/2024	10621	Blackstone Publishing	X	-158.99	-20,256.51
Bill Pmt -Check	02/23/2024	10642	Robbin Friedman	X	-156.75	-20,413.26
Bill Pmt -Check	02/23/2024	10625	Daily News	X	-139.75	-20,553.01
Bill Pmt -Check	02/23/2024	10629	JP McHale	X	-125.52	-20,678.53
Bill Pmt -Check	02/23/2024	10620	Berger Hardware	X	-117.00	-20,795.53
Bill Pmt -Check	02/23/2024	10646	Verizon 0001-70	X	-107.26	-20,902.79
Bill Pmt -Check	02/23/2024	10631	Midwest Tape	X	-52.96	-20,955.75
Bill Pmt -Check	02/23/2024	10636	Pitney Bowes	X	-41.10	-20,996.85
Bill Pmt -Check	02/23/2024	10645	Teresa Bueti	X	-37.02	-21,033.87
Bill Pmt -Check	02/23/2024	10630	Julie Ann Polasko	X	-31.47	-21,065.34
Bill Pmt -Check	02/23/2024	10617	Anjelica Ramirez	X	-22.00	-21,087.34
Bill Pmt -Check	02/23/2024	10622	Catherine Paulsen	X	-2.99	-21,090.33
Bill Pmt -Check	02/27/2024	10650	Amazon	X	-3,191.73	-24,282.06
Bill Pmt -Check	02/29/2024	10651	DNR Laboratories	X	-56,979.23	-81,261.29
Bill Pmt -Check	02/29/2024	10655	NawrockiSmith	X	-1,347.50	-82,608.79
Bill Pmt -Check	02/29/2024	10653	Randstad	X	-1,337.02	-83,945.81
Bill Pmt -Check	02/29/2024	10654	Mercy Garland	X	-23.52	-83,969.33
Transfer	03/05/2024			X	-1,568,367.23	-1,652,336.56
Check	03/07/2024	PRT 3...	Paylocity Payroll	X	-39,292.94	-1,691,629.50
Check	03/07/2024	PRT 3/8	Paylocity Taxes	X	-15,167.67	-1,706,797.17
Check	03/07/2024	PRT 3...	Paylocity Payroll	X	-1,512.34	-1,708,309.51
Check	03/07/2024	PRT 3	NYS Retirement	X	-1,239.74	-1,709,549.25
Transfer	03/07/2024			X	-53.40	-1,709,602.65
Bill Pmt -Check	03/18/2024	10676	NYS Employees He...	X	-41,260.11	-1,750,862.76
Bill Pmt -Check	03/18/2024	10664	DNR Laboratories	X	-6,331.00	-1,757,193.76
Bill Pmt -Check	03/18/2024	10689	William C Link	X	-3,675.00	-1,760,868.76
Bill Pmt -Check	03/18/2024	10679	Randstad	X	-3,325.78	-1,764,194.54
Bill Pmt -Check	03/18/2024	10672	NawrockiSmith	X	-1,800.00	-1,765,994.54
Bill Pmt -Check	03/18/2024	10678	Paylocity	X	-1,160.86	-1,767,155.40
Bill Pmt -Check	03/18/2024	10659	Baker & Taylor	X	-1,052.78	-1,768,208.18
Bill Pmt -Check	03/18/2024	10658	Atlantic Westchester	X	-856.13	-1,769,064.31
Bill Pmt -Check	03/18/2024	10681	ShelterPoint Life	X	-603.90	-1,769,668.21
Bill Pmt -Check	03/18/2024	10662	Bond Schoeneck & ...	X	-335.50	-1,770,003.71
Bill Pmt -Check	03/18/2024	10657	Atlantic A Program	X	-330.73	-1,770,334.44
Bill Pmt -Check	03/18/2024	10673	New Castle-Stanwo...	X	-300.40	-1,770,634.84
Bill Pmt -Check	03/18/2024	10684	Storm King Art Center	X	-250.00	-1,770,884.84
Bill Pmt -Check	03/18/2024	10680	Robbin Friedman	X	-227.79	-1,771,112.63
Bill Pmt -Check	03/18/2024	10667	Hartford Steam Boiler	X	-210.00	-1,771,322.63
Bill Pmt -Check	03/18/2024	10686	Verizon 0001-37	X	-169.99	-1,771,492.62
Bill Pmt -Check	03/18/2024	10687	Verizon 0001-75	X	-129.99	-1,771,622.61
Bill Pmt -Check	03/18/2024	10683	Stone Barns Center	X	-65.00	-1,771,687.61
Bill Pmt -Check	03/18/2024	10669	Katonah Museum of...	X	-60.00	-1,771,747.61
Bill Pmt -Check	03/18/2024	10688	WB Mason	X	-36.34	-1,771,783.95
Transfer	03/20/2024			X	-9.64	-1,771,793.59
Check	03/21/2024	PRT 3...	Paylocity Payroll	X	-42,212.72	-1,814,006.31
Check	03/21/2024	PRT 3...	Paylocity Taxes	X	-15,740.47	-1,829,746.78
Check	03/21/2024	PRT 3...	Paylocity Payroll	X	-1,138.12	-1,830,884.90

Chappaqua Central School District Public Library (new) Reconciliation Detail

1001 · Valley- Checking_6387, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Transfer	03/25/2024			X	-4.77	-1,830,889.67
Total Checks and Payments					-1,830,889.67	-1,830,889.67
Deposits and Credits - 38 items						
Deposit	03/04/2024			X	5.65	5.65
Deposit	03/04/2024			X	53.36	59.01
Deposit	03/05/2024			X	29.98	88.99
Deposit	03/06/2024			X	53.40	142.39
Transfer	03/06/2024			X	7,776.25	7,918.64
Deposit	03/07/2024			X	24.93	7,943.57
Transfer	03/08/2024			X	123,473.26	131,416.83
Deposit	03/11/2024			X	70.51	131,487.34
Transfer	03/11/2024			X	2,930.08	134,417.42
Transfer	03/12/2024			X	1,287.79	135,705.21
Deposit	03/13/2024			X	6.13	135,711.34
Transfer	03/13/2024			X	4,147.04	139,858.38
Transfer	03/14/2024			X	193.87	140,052.25
Transfer	03/15/2024			X	31.47	140,083.72
Deposit	03/18/2024			X	6.04	140,089.76
Deposit	03/18/2024			X	28.53	140,118.29
Transfer	03/18/2024			X	52.96	140,171.25
Deposit	03/19/2024			X	9.64	140,180.89
Transfer	03/19/2024			X	30.05	140,210.94
Deposit	03/20/2024			X	6.13	140,217.07
Deposit	03/21/2024			X	60.12	140,277.19
Transfer	03/21/2024			X	3,690.87	143,968.06
Deposit	03/22/2024			X	4.77	143,972.83
Transfer	03/22/2024			X	59,031.19	203,004.02
Deposit	03/25/2024			X	23.93	203,027.95
Deposit	03/26/2024			X	47.03	203,074.98
Transfer	03/26/2024			X	4,180.75	207,255.73
Deposit	03/27/2024			X	10.21	207,265.94
Transfer	03/27/2024			X	43,348.58	250,614.52
Deposit	03/28/2024			X	132.06	250,746.58
Transfer	03/28/2024			X	1,391.90	252,138.48
Transfer	03/29/2024			X	2,716.78	254,855.26
Transfer	03/29/2024			X	7,722.20	262,577.46
Deposit	03/31/2024			X	610.61	263,188.07
Bill Pmt -Check	04/08/2024	10726	Robbin Friedman	X	0.00	263,188.07
Bill Pmt -Check	04/08/2024	10725	Pamela Thornton	X	0.00	263,188.07
Bill Pmt -Check	04/22/2024	10734	Ben Goldfarb	X	0.00	263,188.07
Bill Pmt -Check	04/29/2024	10758	Pamela Thornton	X	0.00	263,188.07
Total Deposits and Credits					263,188.07	263,188.07
Total Cleared Transactions					-1,567,701.60	-1,567,701.60
Cleared Balance					-1,567,701.60	610.61
Uncleared Transactions						
Checks and Payments - 55 items						
Bill Pmt -Check	12/21/2021	8903	Judy Lauder		-445.50	-445.50
Bill Pmt -Check	04/19/2022	9145	Town of New Castle		-1,200.00	-1,645.50
Bill Pmt -Check	04/19/2022	9125	Diane DeBellis		-40.00	-1,685.50
Bill Pmt -Check	06/06/2022	9303	Morningstar Inc.		-1,457.00	-3,142.50
Bill Pmt -Check	06/06/2022	9285	Joan Kuhn		-72.96	-3,215.46
Bill Pmt -Check	08/09/2022	9430	ID Cards Unlimited		-833.30	-4,048.76
Bill Pmt -Check	09/30/2022	9556	Marie Trzcinski		-510.30	-4,559.06
Bill Pmt -Check	10/18/2022	9608	Teresa Bueti		-124.25	-4,683.31
Bill Pmt -Check	11/15/2022	9648	iPROMOTEu		-805.89	-5,489.20
Bill Pmt -Check	12/20/2022	9719	OverDrive		-4,402.91	-9,892.11
Bill Pmt -Check	02/13/2023	9845	Demco		-349.30	-10,241.41
Bill Pmt -Check	03/27/2023	9920	Grey House Publishi...		-1,395.00	-11,636.41
Bill Pmt -Check	04/24/2023	10025	Teresa Bueti		-133.05	-11,769.46
Bill Pmt -Check	05/08/2023	10049	Grey House Publishi...		-1,395.00	-13,164.46
Bill Pmt -Check	06/07/2023	10077	Baker & Taylor		-2,302.11	-15,466.57
Bill Pmt -Check	07/17/2023	10208	Scarsdale Public Lib...		-25.00	-15,491.57
Bill Pmt -Check	08/14/2023	10245	Teresa Bueti		-40.00	-15,531.57

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1001 · Valley- Checking_6387, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/08/2023	10272	Friends of the Chap...		-154.75	-15,686.32
Bill Pmt -Check	10/23/2023	10383	Nithya Anand		-6.25	-15,692.57
Bill Pmt -Check	11/13/2023	10438	Teresa Bueti		-67.98	-15,760.55
Bill Pmt -Check	11/13/2023	10422	John C Hart Memori...		-7.99	-15,768.54
Bill Pmt -Check	12/31/2023	10513	Mary T McGrath		-494.70	-16,263.24
Bill Pmt -Check	01/22/2024	10555	New Castle Commu...		-300.00	-16,563.24
Bill Pmt -Check	02/23/2024	10649	William Costanzo		-100.00	-16,663.24
Bill Pmt -Check	02/23/2024	10641	Richard Feingold		-40.00	-16,703.24
Bill Pmt -Check	02/23/2024	10639	Pound Ridge Library		-40.00	-16,743.24
Bill Pmt -Check	03/18/2024	10677	OverDrive		-5,932.14	-22,675.38
Bill Pmt -Check	03/18/2024	10685	The New York Times		-3,952.00	-26,627.38
Bill Pmt -Check	03/18/2024	10668	J.Vasquez Landsca...		-3,600.00	-30,227.38
Bill Pmt -Check	03/18/2024	10682	Solomon R. Guggen...		-500.00	-30,727.38
Bill Pmt -Check	03/18/2024	10656	Amanda Lisk		-375.00	-31,102.38
Bill Pmt -Check	03/18/2024	10666	ECubed		-295.00	-31,397.38
Bill Pmt -Check	03/18/2024	10670	Midwest Tape		-204.34	-31,601.72
Bill Pmt -Check	03/18/2024	10675	NYS Deferred Comp...		-189.88	-31,791.60
Bill Pmt -Check	03/18/2024	10663	Dan Long		-100.00	-31,891.60
Bill Pmt -Check	03/18/2024	10661	Blackstone Publishing		-39.25	-31,930.85
Bill Pmt -Check	03/18/2024	10671	Nalco Water		-23.05	-31,953.90
Bill Pmt -Check	03/18/2024	10660	Bedford Hills Free Li...		-14.00	-31,967.90
Bill Pmt -Check	03/18/2024	10665	Eastchester Public L...		-13.99	-31,981.89
Bill Pmt -Check	03/18/2024	10690	Yonkers Public Library		-12.99	-31,994.88
Bill Pmt -Check	03/18/2024	10674	North Castle Public ...		-7.00	-32,001.88
Bill Pmt -Check	03/29/2024	10700	NYS Deferred Comp...		-9,325.79	-41,327.67
Bill Pmt -Check	03/29/2024	10702	Randstad		-6,197.38	-47,525.05
Bill Pmt -Check	03/29/2024	10699	New York Power Aut...		-3,930.55	-51,455.60
Bill Pmt -Check	03/29/2024	10695	J.Vasquez Landsca...		-3,600.00	-55,055.60
Bill Pmt -Check	03/29/2024	10694	ConEdison		-3,346.04	-58,401.64
Bill Pmt -Check	03/29/2024	10698	NawrockiSmith		-1,592.50	-59,994.14
Bill Pmt -Check	03/29/2024	10703	Sani-Pro Disposal		-709.62	-60,703.76
Bill Pmt -Check	03/29/2024	10692	Atlantic Tomorrow's ...		-467.00	-61,170.76
Bill Pmt -Check	03/29/2024	10701	Paylocity		-365.54	-61,536.30
Bill Pmt -Check	03/29/2024	10696	Jamie Gordon		-240.00	-61,776.30
Bill Pmt -Check	03/29/2024	10697	Jennifer Daddio		-232.00	-62,008.30
Bill Pmt -Check	03/29/2024	10704	Teresa Bueti		-225.43	-62,233.73
Bill Pmt -Check	03/29/2024	10693	Berger Hardware		-74.65	-62,308.38
Bill Pmt -Check	03/29/2024	10691	Amy Kaprelian		-41.28	-62,349.66
Total Checks and Payments					-62,349.66	-62,349.66
Deposits and Credits - 3 items						
Deposit	02/06/2024				1,000.00	1,000.00
Deposit	02/23/2024				8.81	1,008.81
Deposit	03/22/2024				5,911.00	6,919.81
Total Deposits and Credits					6,919.81	6,919.81
Total Uncleared Transactions					-55,429.85	-55,429.85
Register Balance as of 03/31/2024					-1,623,131.45	-54,819.24
New Transactions						
Checks and Payments - 54 items						
Bill Pmt -Check	04/08/2024	10705	ARCO Cleaning		-2,300.00	-2,300.00
Bill Pmt -Check	04/08/2024	10706	Baker & Taylor		-1,673.54	-3,973.54
Bill Pmt -Check	04/08/2024	10708	Doris B Lowenfels		-524.10	-4,497.64
Bill Pmt -Check	04/08/2024	10727	Robert Kroehler		-524.10	-5,021.74
Bill Pmt -Check	04/08/2024	10728	Robert Platt		-524.10	-5,545.84
Bill Pmt -Check	04/08/2024	10729	Roger Pollak		-524.10	-6,069.94
Bill Pmt -Check	04/08/2024	10730	Terry L Martini		-524.10	-6,594.04
Bill Pmt -Check	04/08/2024	10732	William V Guthrie		-524.10	-7,118.14
Bill Pmt -Check	04/08/2024	10709	Elaine Webber		-524.10	-7,642.24
Bill Pmt -Check	04/08/2024	10710	Francis E Martini		-524.10	-8,166.34
Bill Pmt -Check	04/08/2024	10711	Geraldine Carpino		-524.10	-8,690.44
Bill Pmt -Check	04/08/2024	10712	Gwen B Guthrie		-524.10	-9,214.54
Bill Pmt -Check	04/08/2024	10713	Janice A Cleland		-524.10	-9,738.64
Bill Pmt -Check	04/08/2024	10714	Joan Skahan		-524.10	-10,262.74
Bill Pmt -Check	04/08/2024	10715	John Alcott		-524.10	-10,786.84

Chappaqua Central School District Public Library (new)
Reconciliation Detail

1001 - Valley- Checking_6387, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	04/08/2024	10716	Judith Kroehler		-524.10	-11,310.94
Bill Pmt -Check	04/08/2024	10719	Lois H Siwicki		-524.10	-11,835.04
Bill Pmt -Check	04/08/2024	10720	Loretta-Jo Lunetta		-524.10	-12,359.14
Bill Pmt -Check	04/08/2024	10721	Marguerite K Galliard		-524.10	-12,883.24
Bill Pmt -Check	04/08/2024	10722	Marie Trzcinski		-524.10	-13,407.34
Bill Pmt -Check	04/08/2024	10723	Martha Alcott		-524.10	-13,931.44
Bill Pmt -Check	04/08/2024	10724	Mary L Platt		-524.10	-14,455.54
Bill Pmt -Check	04/08/2024	10731	Thomas J Fisher		-524.10	-14,979.64
Bill Pmt -Check	04/08/2024	10707	Bank of America		-33.87	-15,013.51
Bill Pmt -Check	04/22/2024	10745	NYS Deferred Comp...		-9,376.43	-24,389.94
Bill Pmt -Check	04/22/2024	10733	Baker & Taylor		-6,122.32	-30,512.26
Bill Pmt -Check	04/22/2024	10749	Roger Pollak		-4,351.20	-34,863.46
Bill Pmt -Check	04/22/2024	10746	OverDrive		-2,352.98	-37,216.44
Bill Pmt -Check	04/22/2024	10741	Guardian		-1,816.81	-39,033.25
Bill Pmt -Check	04/22/2024	10744	NawrockiSmith		-1,800.00	-40,833.25
Bill Pmt -Check	04/22/2024	10750	William C Link		-1,800.00	-42,633.25
Bill Pmt -Check	04/22/2024	10752	Robbin Friedman		-1,111.20	-43,744.45
Bill Pmt -Check	04/22/2024	10748	Robbin Friedman		-1,021.74	-44,766.19
Bill Pmt -Check	04/22/2024	10735	Blackstone Publishing		-564.59	-45,330.78
Bill Pmt -Check	04/22/2024	10747	Paylocity		-536.32	-45,867.10
Bill Pmt -Check	04/22/2024	10754	Judy Lauder		-524.10	-46,391.20
Bill Pmt -Check	04/22/2024	10753	Ann M Fisher		-524.10	-46,915.30
Bill Pmt -Check	04/22/2024	10736	Bond Schoeneck & ...		-457.50	-47,372.80
Bill Pmt -Check	04/22/2024	10739	Denise Mincin		-410.00	-47,782.80
Bill Pmt -Check	04/22/2024	10740	Fiddleheads Cookin...		-300.00	-48,082.80
Bill Pmt -Check	04/22/2024	10737	Brodart Co.		-224.69	-48,307.49
Bill Pmt -Check	04/22/2024	10743	Midwest Tape		-127.90	-48,435.39
Bill Pmt -Check	04/22/2024	10738	Demco		-116.52	-48,551.91
Bill Pmt -Check	04/22/2024	10751	Julie Ann Polasko		-55.98	-48,607.89
Bill Pmt -Check	04/22/2024	10742	Joan Kuhn		-42.63	-48,650.52
Bill Pmt -Check	04/23/2024	10757	Verizon 0001-37		-345.12	-48,995.64
Bill Pmt -Check	04/23/2024	10756	Verizon 00001		-51.81	-49,047.45
Bill Pmt -Check	04/23/2024	10755	Ben Goldfarb		-33.33	-49,080.78
Bill Pmt -Check	04/25/2024	10759	Denise Mincin		-1,740.62	-50,821.40
Bill Pmt -Check	04/29/2024	10760	Pamela Thornton		-524.10	-51,345.50
Bill Pmt -Check	04/30/2024	10762	Denise Mincin		-561.20	-51,906.70
Bill Pmt -Check	04/30/2024	10763	ShelterPoint Life		-518.10	-52,424.80
Bill Pmt -Check	04/30/2024	10761	Jennifer Daddio		-60.00	-52,484.80
Bill Pmt -Check	05/02/2024	10764	Town of New Castle		-7,816.11	-60,300.91
Total Checks and Payments					-60,300.91	-60,300.91
Deposits and Credits - 1 item						
Deposit	04/24/2024				3,841.05	3,841.05
Total Deposits and Credits					3,841.05	3,841.05
Total New Transactions					-56,459.86	-56,459.86
Ending Balance					-1,679,591.31	-111,279.10

Chappaqua Central School District Public Library (new)
Reconciliation Detail

1003 · Valley - MMA Cap 3018, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						315,623.19
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	03/05/2024			X	-315,623.19	-315,623.19
Total Checks and Payments					-315,623.19	-315,623.19
Deposits and Credits - 1 item						
Deposit	01/31/2024			X	122.89	122.89
Total Deposits and Credits					122.89	122.89
Total Cleared Transactions					-315,500.30	-315,500.30
Cleared Balance					-315,500.30	122.89
Uncleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/31/2023				285.78	285.78
Total Deposits and Credits					285.78	285.78
Total Uncleared Transactions					285.78	285.78
Register Balance as of 03/31/2024					-315,214.52	408.67
Ending Balance					-315,214.52	408.67

Chappaqua Central School District Public Library (new)
Reconciliation Detail

1002 · Valley - M.M - 1594, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,051,837.98
Cleared Transactions						
Checks and Payments - 3 items						
Transfer	03/05/2024			X	-1,051,837.98	-1,051,837.98
Transfer	03/29/2024			X	-5,645.00	-1,057,482.98
Transfer	03/29/2024			X	-1,357.77	-1,058,840.75
Total Checks and Payments					-1,058,840.75	-1,058,840.75
Deposits and Credits - 2 items						
Deposit	03/22/2024			X	7,002.77	7,002.77
Deposit	04/30/2024			X	409.53	7,412.30
Total Deposits and Credits					7,412.30	7,412.30
Total Cleared Transactions					-1,051,428.45	-1,051,428.45
Cleared Balance					-1,051,428.45	409.53
Register Balance as of 03/31/2024					-1,051,428.45	409.53
Ending Balance					-1,051,428.45	409.53

Chappaqua Central School District Public Library (new)
Reconciliation Detail
1008 · ICS 6387, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						0.00
Cleared Transactions						
Checks and Payments - 15 items						
Transfer	03/06/2024			X	-7,776.25	-7,776.25
Transfer	03/08/2024			X	-123,473.26	-131,249.51
Transfer	03/11/2024			X	-2,930.08	-134,179.59
Transfer	03/12/2024			X	-1,287.79	-135,467.38
Transfer	03/13/2024			X	-4,147.04	-139,614.42
Transfer	03/14/2024			X	-193.87	-139,808.29
Transfer	03/15/2024			X	-31.47	-139,839.76
Transfer	03/18/2024			X	-52.96	-139,892.72
Transfer	03/19/2024			X	-30.05	-139,922.77
Transfer	03/21/2024			X	-3,690.87	-143,613.64
Transfer	03/22/2024			X	-59,031.19	-202,644.83
Transfer	03/26/2024			X	-4,180.75	-206,825.58
Transfer	03/27/2024			X	-43,348.58	-250,174.16
Transfer	03/28/2024			X	-1,391.90	-251,566.06
Transfer	03/29/2024			X	-7,722.20	-259,288.26
Total Checks and Payments					-259,288.26	-259,288.26
Deposits and Credits - 5 items						
Transfer	03/05/2024			X	1,568,367.23	1,568,367.23
Transfer	03/07/2024			X	53.40	1,568,420.63
Transfer	03/20/2024			X	9.64	1,568,430.27
Transfer	03/25/2024			X	4.77	1,568,435.04
Deposit	04/30/2024			X	4,444.22	1,572,879.26
Total Deposits and Credits					1,572,879.26	1,572,879.26
Total Cleared Transactions					1,313,591.00	1,313,591.00
Cleared Balance					1,313,591.00	1,313,591.00
Register Balance as of 03/31/2024					1,313,591.00	1,313,591.00
Ending Balance					1,313,591.00	1,313,591.00

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1006 · ICS 1594, Period Ending 03/31/2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						0.00
Cleared Transactions						
Deposits and Credits - 3 items						
Transfer	03/05/2024			X	1,051,837.98	1,051,837.98
Transfer	03/29/2024			X	1,357.77	1,053,195.75
Deposit	04/30/2024			X	3,312.26	1,056,508.01
Total Deposits and Credits					<u>1,056,508.01</u>	<u>1,056,508.01</u>
Total Cleared Transactions					<u>1,056,508.01</u>	<u>1,056,508.01</u>
Cleared Balance					<u>1,056,508.01</u>	<u>1,056,508.01</u>
Register Balance as of 03/31/2024					<u>1,056,508.01</u>	<u>1,056,508.01</u>
Ending Balance					<u>1,056,508.01</u>	<u>1,056,508.01</u>

Chappaqua Central School District Public Library (new)
Reconciliation Detail
1007 · ICS 3018, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						0.00
Cleared Transactions						
Deposits and Credits - 2 items						
Transfer	03/05/2024			X	315,623.19	315,623.19
Deposit	04/30/2024			X	993.72	316,616.91
Total Deposits and Credits					316,616.91	316,616.91
Total Cleared Transactions					316,616.91	316,616.91
Cleared Balance					316,616.91	316,616.91
Register Balance as of 03/31/2024					316,616.91	316,616.91
Ending Balance					316,616.91	316,616.91



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Director's Report May 2024

Announcements and Correspondence

- Amy received a lovely thank you from a grateful patron who booked the theater for a piano recital. She noted that Amy is incredibly professional and easy to work with (I agree!).
- Annual Report: The 2023 Annual Report is almost done. As of this writing, I am waiting to hear back from Kyle Zaharatos from Nawrocki Smith about the financial portion of the report and then will present it to the Library Board for approval.
- The Library budget for the 2024-2025 was presented Wednesday evening at the CCSD School Board meeting. No questions were asked after it was completed.

Buildings and Grounds

Full Building Assessment: We have received a proposal from Lothrop to do a full building assessment that has been forwarded to the B&G Committee for review.

Children's Room: After receiving three proposals, we are leaning towards one of the firms and will present this to the B&G Committee at our next meeting.

Cleaning Proposals: Three have been received and we are waiting on one more before reviewing.

Electrical Panel RFP: Is done and will be sent to four vendors. Bill Link has said we already have two viable proposals

Water Bottle Installation: Bill checked with the vendor and they are still waiting on parts. An installation date will be selected when everything is ready. When they come to do the installation, Bill

will ask them to look at the donated unit to see how much it will cost to install that one. This may be dependent on whether additional parts are needed.

Handicap Door: The first part of the job is complete and we are waiting for Keating Electric to come and install the electrical; after that Mackenzie Door Company will return to finish the installation.

Statagem: Amy and I had a meeting with Dean Czaplicki to review the bills for work Statagem has done in the building. I created a narrative based on that to describe how we arrived at the current place with Statagem. We have paid for 6 doors to be alarmed and one of them still needs to be done. Additionally, in our weekly meeting with Bill, Bill recommended that that we ask for a credit of \$4520.68 for the last bill we paid because in his opinion, based on the work that Statagem previously did, they should have reasonably known that this last effort to get the alarm system to work would not. I have sent Dean an email and cc'd Amy and Bill to keep us all in the loop on this.

Statagem has submitted another proposal to separate the burglar alarm system and from the fire alarm system for \$6,623.20. I have asked that the money paid on the last job be credited towards this proposal and am waiting to hear back.

Financials

- Marge has been working on getting all Admin work related to Personnel and Benefits in order and has been doing a great job digging and getting us caught up!
- The 2024-2025 Budget is complete and ready to be presented to the CCSD. The total budget that we are asking for the New Castle Community to vote on is \$3,669,352. ***This will require a Board vote.***

Personnel

- Amy Kaprelian's salary needs to be adjusted from \$65,005 annually to \$65,000 to align with Civil Service requirements. ***This will require a Board Vote.***

Professional Development

- WLS, in collaboration with RCLS (The Ramapo Catskill Library System) is hosting a bimonthly interactive webinars to address employment-related legal questions and concerns Stephanie Cole Adams, an attorney for many libraries throughout New York State will be running these sessions. Marge, Amy and I attended the first one and it was excellent. We look forward to future presentations.

- The most recent staff training was a review of closing procedures. Everyone was walked through what each department is responsible for at the end of each day.



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Children's Room -- April 2024 report
Robbin Friedman

Programs and attendance

Date	Program	Attendees
4/1/24	Mover and Shakers (0-2)	33
4/1/24	Theater storytime (0-5)	72
4/2/24	Truck short films and free play (Big Truck Day canceled) (All ages)	95
4/3/24	Theater storytime (0-5)	39
4/3/24	Bouncing Babies (0-1)	22
4/4/24	Theater storytime (0-5)	75
4/4/24	Nursery Rhyme Time (2-3)	32
4/4/24	Solar Eclipse craft (Gr. K-6)	17
4/5/24	Song Circle online (0-5)	16
4/5/24	Bouncing Babies (0-1)	33
4/5/24	Family Film (all ages)	23
4/6/24	Saturday storytime (0-5)	56
4/8/24	Movers and Shakers (0-1)	47
4/8/24	Theater storytime (0-5)	52
4/8/24	Solar Eclipse program (all ages)	113
4/8/24	Adult/Child Ukulele (8-12 with an adult)	3
4/9/24	Storybook Dance (2-5)	23
4/10/24	Theater storytime (0-5)	32
4/10/24	Bouncing Babies (0-1)	16
4/10/24	Spicy Sparkle Dragon Blast (Gr. 5-7 with adult)	6
4/11/24	Theater storytime (0-5)	65
4/11/24	Nursery Rhyme Time (2-3)	17
4/11/24	A Little Science, A Little Art (2-5)	18



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4/12/24	Song Circle online (0-5)	20
4/12/24	Bouncing Babies (0-2)	21
4/12/24	Pokemon Club (Gr. K-6)	14
4/13/24	Practice Music Recital (6-12)	17
4/15/24	Movers and Shakers (0-1)	61
4/15/24	Theater storytime (0-5)	62
4/15/24	Dungeons & Dragons (Gr. 4-6)	3
4/15/24	Adult/Child Ukulele (8-12 with an adult)	2
4/16/24	Storybook Dance (2-5)	36
4/17/24	Theater storytime (0-5)	43
4/17/24	Bouncing Babies (0-1)	18
4/17/24	Jr. Garden Club (Gr. K-6)	11
4/18/24	Theater storytime (0-5)	55
4/18/24	Nursery Rhyme Time (2-3)	9
4/19/24	Song Circle online (0-5)	24
4/19/24	Bouncing Babies (0-2)	20
4/19/24	Pokemon Club (Gr. K-6)	10
4/22/24	Movers and Shakers (0-1)	45
4/22/24	Theater storytime (0-5)	58
4/22/24	Dungeons & Dragons (Gr. 4-6)	6
4/23/24	Storybook Dance (2-5)	56
4/23/24	Crafts with Zoya (Gr. K-6)	5
4/24/24	Theater storytime (0-5)	50
4/24/24	Bouncing Babies (0-1)	36
4/25/24	Theater storytime (0-5)	68
4/25/24	Nursery Rhyme Time (2-3)	9
4/25/24	Comics Crew (Gr. 4-6)	1



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4/26/24	Song Circle online (0-5)	19
4/26/24	Bouncing Babies (0-2)	30
4/26/24	Pokemon Club (Gr. K-6)	7
4/29/24	Movers and Shakers (0-1)	57
4/29/24	Theater storytime (0-5)	60
4/29/24	Adult/Child Ukulele (8-12 with an adult)	2
4/30/24	Temple Beth El 4s class visit (4-5)	15
		1855

Professional Development

MRG, TCG, DB: Supporting Transgender Individuals: A Conversation with Ben Greene webinar
 JAP: Learn Interactive Marketing with Augmented Reality Technology webinar (LILRC); How to Reach Underserved and Marginalized Community Members webinar (Innovative)

Outreach

Mercy visited STEMFest, where she shared STEM-focused picture books with attendees and talked to participants about their science projects and observations. Two classes of 4-year-olds walked through the woods from Temple Beth El for a behind-the-scenes tour of the library.

Successes

We offered a series of programs around April’s solar eclipse, including a sun-and-moon-themed storytime, an eclipse craft (also offered as a grab-and-go), and citizen scientist observation forms for attendees to document their experiences of the eclipse. We had an enthusiastic group join us at the library for the NASA livestream and eclipse activities for kids. Children’s room visitors have continued to add handprints to our community eclipse hanging on the wall.

We had record turnout for this month’s series of Storybook Dance programs, led by Tara from Steffi Nossen School of Dance. Kids and their caregivers engage in different types of movement from wriggling like caterpillars to learning pliés and leaps.

Kind words from patrons

“What you do for the kids is so wonderful. I think we have the best library here—we’re really blessed.”
 -from a patron attending storytime with her grandchild (a second-generation Chappaqua storytime kid!)



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Young Adult – April 2024-Catherine Paulsen

Young Adult Programs

New displays-Arab Heritage , Poetry, Earth Day

Eclipse viewing

Blackout Poetry workshop

Badminton Tournament

Eid celebration

Special Needs Reading Group

Gardening-planted spinach, snap peas, lettuce

Seed sharing

Garden planning

Taylor Swift program

-

Staff updates

Ben Fine and Erin Song will be graduating this June. They will be working throughout the summer . they will be leaving for college in August

-

Book Ordering

I am weeding the YA fiction and replenishing with new books and or replacing books in bad condition.

-



ADULT PROGRAMS APRIL 2024

Program	Day	Date	Time	Att.	Zoom	Live
Opera Appreciation Club	Mon	4/1/2024	2:00 PM	8		0
Mandarin Conversation Club	Tues	4/2/2024	7:00 PM	7	0	
Eclipse lecture-Charles Fulco	Wed	4/3/2024	7:00 PM	140	0	
Author talk: Massacre	Thurs	4/4/2024	7:00 PM		0	
Spanish Conversation Club	Fri	4/5/2024	11:00 AM		0	
Art Series-DeLaunay	Fri	4/5/2024	2:00 PM	18	0	
Bridge Club	Sat	4/6/2024	10:00 AM	16		0
Youth TED x	Sun	4/7/2024	2:00 PM	60		0
FPDG-Indonesia	Mon	4/8/2024	10:00 AM	30	0	
NASA Viewing Solar Eclipse	Mon	4/8/2024	1:00 PM	114		0
Ukulele Adult/Child	Mon	4/8/2024	6:00 PM	12		0
Writing Workshop	Mon	4/8/2024	7:30 PM	6	0	
Mandarin Conversation Club	Tues	4/9/2024	7:00 PM	5	0	
Open Book Discussion	Tues	4/9/2024	7:30 PM	9	0	
Italian Conversation Club	Wed	4/10/2024	1:00 PM	5		0
Poet Dave Donelson	Wed	4/10/2024	2:00 PM	5		0
Book Lovers	Thurs	4/11/2024	1:00 PM	7	0	
Spanish Conversation Club	Fri	4/12/2024	11:00 AM	4	0	
Bridge Club	Sat	4/13/2024	10:00 AM	11		0
Concert: Richard Baratta	Sun	4/14/2024	2:30 PM	70		0
Opera Appreciation Club	Mon	4/15/2024	2:00 PM	7		0
Ukulele Adult/Child	Mon	4/15/2024	6:00 PM	3		0
Mandarin Conversation Club	Tues	4/16/2024	7:00 PM	8	0	
Italian Conversation Club	Wed	4/17/2024	1:00 PM	4		0
Poets: Shenkman & Cleary	Wed	4/17/2024	7:00 PM	30	0	
Spanish Conversation Club	Fri	4/19/2024	11:00 AM	4	0	
Bridge Club	Sat	4/20/2024	10:00 AM	11		0
FPDG-India	Mon	4/22/2024	10:00 AM	33	0	
Mandarin Conversation Club	Tues	4/23/2024	7:00 PM	8	0	
Italian Conversation Club	Wed	4/24/2024	1:00 PM	4		0
Spanish Conversation Club	Fri	4/26/2024	11:00 AM	4	0	
Bridge Club	Sat	4/25/2024	10:00 AM	10		0
Concert: Hudson Belles	Sun	4/28/2024	2:00 PM	85		0
BBYNR	Mon	4/29/2024	2:00 PM		0	
Opera Appreciation Club	Mon	4/29/2024	2:00 PM			0
Ukulele Adult/Child	Mon	4/29/2024	6:00 PM			0



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Technical Services -- April 2024 report
Sally Scudo

In addition to routine processing (219 items added)

- Mending: 26 books and 8 AV items repaired and put back into circulation.
- Sustainable Shelves: 268 books evaluated, 28 eligible for credit.



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Adult Services Department -- April 2024 Report
Denise Mincin

Displays:

Autism Acceptance Month

Most Challenged Books of 2023

Nonfiction books about libraries

Poetry

A patron came to the desk April 4th, to let us know how much he enjoyed our poetry table. And to complement the librarian who put it together as "not many people understand poetry today." Kudos to Rebecca.

Social Media news:

New follower on X:




Streams Village Library
@BfCentre Follows you

Nyungu Streams Community Library- By Bikosa Family Foundation.
Supporting the Pioneer Village Library in Sheema Distric in Uganda 🇺🇬

Follow

Posts they've liked:



FOREIGN POLICY DISCUSSION GROUP

The Great Indian Foreign Policy Identity Crisis: What's At Stake?"

Monday 4/22 10 - 11am

Zoom Webinar

Guest Speaker **Deepa Ollapally** is a political scientist specializing in Indian foreign policy, India-China relations, and Asian regional and maritime security.

To register: please go to the Events dropdown of our homepage, choose "Adults" and click on this program.

This program will be recorded.

ChappaquaLibrary.org



Chappaqua Library presents

ONGOING LANGUAGE CLUBS

These clubs will meet weekly.

These clubs offer an opportunity for people who already speak some Mandarin, Italian or Spanish to practice their skills, get better and make friends. To register for the clubs, please email juhn@vbnmail.org with the subject line: Conversational Mandarin Group, Italian Club or Spanish Club.

Conversational Mandarin Group
ONLINE
欢迎 Huanying
Tues, at 7pm

Beginners Italian Club
IN PERSON
Wed, at 1pm

Conversational Spanish Club
ONLINE
Fri, at 11am

All programs are free and open to the public. Info at www.chappaqualibrary.org

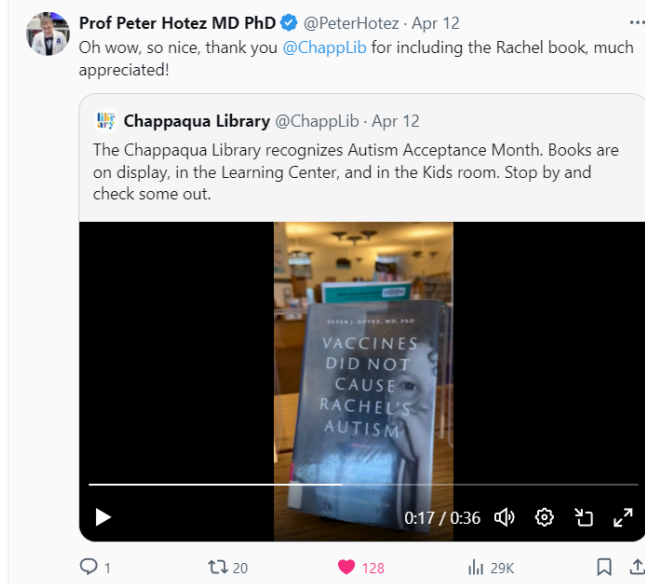


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Twitter/X

<https://x.com/ChappLib/status/1778799194482130985>

Video of Autism Awareness Display posted to Twitter:





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Twitter

Post about Audiobooks with more than 1 narrator, several authors took notice, notably Lisa See.

<https://x.com/ChappLib/status/1775529640519520287>

@SusanDarraj @Urrealism @ERAlban @veschwab @jenniferweiner
@lisajewelluk @VictoriaECM @EtafRum @ChrisBohjalian @jopiazza
@Lisa_See



Twitter post interface showing quotes, reposts, and likes for the audiobook promotion.


10:23 AM · Apr 3, 2024 · 549 Views




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The following people “liked” the post:


Quotes Reposts **Likes**

 **Lisa Jewell**
@lisajewelluk Follow


21 novels. 2 teenage daughters. 1 husband. I love the dog the best. Current novel is None of This is True <https://linktr.ee/lisajewell>

 **Chris Bohjalian**
@ChrisBohjalian Follow

3rd most talented artist in family of 3. THE PRINCESS OF LAS VEGAS — now on sale!

 **Lisa See**
@Lisa_See Follow

Author of Snow Flower and the Secret Fan, Shanghai Girls, China Dolls, The Tea Girl of Hummingbird Lane, The Island of Sea Women, and Lady Tan's Circle of Women

 **Croton Free Library**
@CrotonLibrary Follows you Following

The Croton Free Library: the heart of the village of Croton-on-Hudson, New York.



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Facebook

Thank you New Castle Sustainability Advisory Board for your engaging and informative display on how to Make Every Day Earth Day.

On display this month at the Chappaqua Library.

[#EarthDay](#) [#makeeverydayearthday](#)



[See insights and ads](#)

[Boost post](#)

5

5

Total Insights

See more details about your post.

Post Impressions
1,089

Post reach
844

Engagement
20



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Professional Dev.	Meetings	Outreach
Google Analytics for Beginners Assessment 1	All Staff Meeting	Home Delivery
Staff Training: Libby/Overdrive, Hoopla, Kanopy	Reference Staff Meeting	Sustainability Advisory Board display
Led Great Books discussion @ BRI	Board Meeting	Into the Light/Break the Mold community outreach meeting
LibraryLoveFest Writers to Watch (2, recorded)	EDI Meeting	Outreach planning with Farmers Market
METRO's Digitization Project Grant: Information Session		Outreach to other organizations for glass display: LGBTQ Committee, EPIC
Library Love for LibraryReads		Planning for Mental Health Month display in glass cabinet
Staff Training: Closing Procedures		
PRH Spring Book and Author Festival (recorded)		
"Supporting transgender individuals: A conversation with Ben Greene" Ryan Dowd (recording)		